**PROCEEDINGS OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF RAYNE, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING, HELD ON March 10, 2025.**

The Mayor and Board of Aldermen of the City of Rayne, Louisiana, met in regular session at their regular meeting place the City Hall, Rayne, Louisiana, on Monday, March 10, 2025, at 6:00 (six) o’clock p.m.

There were present: Mayor Charles E. “Chuck” Robichaux, Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

The Mayor and the Board of Aldermen of the City of Rayne, State of Louisiana, were duly convened as the governing authority of said City, by Mayor Charles E. “Chuck” Robichaux, who stated that the Board was ready for the transaction of business.

There was a motion by Kenneth J. Guidry to approve, correct, and dispense with the reading of the minutes of the February 2025 regular council meeting and approved them as written and distributed. This was seconded by Calise Michael Doucet and motion carried.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

The following ordinance was offered by Kenneth J. Guidry.

**ORDINANCE NO. 2053-2025**

**An ordinance Amending ARTICLE IV. ELECTRICAL CODE by enacting Sec. 22-230 “3-Phase Service Application” of the Code of Ordinances of the City of Rayne to provide for an application process for residents or businesses  requesting 3-Phase Electrical Service and amending Sec. 78-74 “Responsibility for Furnishing Materials and Equipment” of the Code of Ordinances of the City of Rayne to establish a process for the purchase, payment of costs and installation of 3-Phase transformer(s), associated electrical equipment, and metering.**

There was a motion by Lendell J. “Pete” Babineaux and a second by Calise Michael Doucet to hold a public hearing for the April 14, 2025 City Council Meeting for Ordinance 2053-2025 and motion carried.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

The following resolution was offered by James A. “Jimmy” Fontenot and seconded by Kenneth J. Guidry and duly resolved and adopted on this 10th day of March 2025.

###### **MWPP RESOLUTION**

**WHEREAS:** The Louisiana Department of Environmental Quality requires the City of Rayne, Louisiana to perform an annual Municipal Water Pollution Prevention (MWPP) audit on its Wastewater Treatment Facility located on W. Jefferson Davis Avenue, and;

**WHEREAS:** The City Engineer has prepared the attached MWPP audit, and;

**WHEREAS:** The City of Rayne, Louisiana wishes to guard the public health and assure permit discharge compliance.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Rayne, Louisiana hereby informs the Louisiana Department of Environmental Quality (LDEQ) that it has set forth through the Mayor and Board of Aldermen the following actions necessary to attain and maintain permit discharge compliance contained in LPDES Permit Number 0039055:

1. The City of Rayne expects to continue the rehabilitation of public leaks through an ongoing smoke testing/repair process.
2. The City has increased its efforts toward combating stormwater intrusion into the sewerage collection system through a $450,000 grant under the FY 2020-2021 LCDBG Program. This project, recently completed, located, and repaired defects in the collection system and required nearly $150,000 in local funds to match the grant.
3. The City has a notification program for private leaks. Private property owners are informed of defects discovered on their property, instructed to make repairs, and the repairs are monitored and cataloged.
4. The American Rescue Plan Act (ARPA) granted $1,478,000 to the City of Rayne. The City is now under contract for the Section Street Sewerage Pump Station and Force Main Project at a cost of $1,385,000. This project will intercept and eliminate two existing pump stations, provide for pumping directly to the city’s Waste Water Treatment Facility, and is therefore expected to eliminate gravity system overflows near the intersection of Oak Street and Section Street.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

And the resolution was declared adopted on this 10th  day of March 2025.

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**ANGELIQUE N. BREAUX, CITY CLERK CHARLES E. ROBICHAUX, MAYOR**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*** **CERTIFICATE**

I, **ANGELIQUE N. BREAUX**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on March 10, 2025, at which time a quorum was present and voting.

**BY:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ANGELIQUE N. BREAUX, CITY CLERK**

**CITY OF RAYNE**

The following resolution was offered by Kenneth J. Guidry and seconded by Lendell J. “Pete” Babineaux and duly resolved and adopted on this 10th day of March 2025.

**RESOLUTION**

**RESOLUTION AUTHORIZING INTERGOVERNMENTAL AGREEMENT**

**PURSUANT TO LOCAL SERVICES LAW BY AND BETWEEN**

**THE HOUSING AUTHORITY OF RAYNE AND THE CITY OF RAYNE**

**FOR THE INSTALLATION OF DRAINAGE CULVERTS**

**WHEREAS** the Housing Authority of Rayne owns property within the corporate limits of the City which is bounded by large open ditches which provide breeding ground for mosquitoes, present safety, and health hazards to the residents of the Housing Authority and liability issues to the Housing Authority;

**WHEREAS** these ditches are situated within the City right of way and are part of the overall drainage system within the City, and as such require maintenance by the City in the form of mowing and/or spraying of chemicals to keep the ditches clear and flowing for the benefit of the public at large;

**WHEREAS** the Housing Authority would like to purchase culverts at its cost and expense and have them installed by the City of Rayne so that the ditches can be enclosed;

**WHEREAS** the City is willing and able to install the culverts using its own labor and equipment and accordingly desires to enter into an intergovernmental agreement with the Housing Authority for that purpose;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the City of Rayne, Acadia Parish, Louisiana, that the City of Rayne enter into an intergovernmental agreement with the Housing Authority of Rayne for the purpose of installing approximately 550’ of drainage culverts upon the property of the Housing Authority within the City’s existing right of way along the west side of Section Avenue using the City’s labor and equipment without cost to the Housing Authority other than the Housing Authority being obligated to purchase the culverts, precast inlets, and other drainage materials at its sole cost and expense and its obligation to reimburse the City for the costs of all engineering services in connection with the project. The City shall provide all backfill and aggregate for temporary driveway crossings at its expense.

**BE IT FURTHER RESOLVED** that Mayor Charles E. Robichaux be and he is hereby authorized and empowered for and in the name of the City of Rayne to execute any and all documents reasonably necessary or advisable to carry out said purpose including but not limited to an Intergovernmental Agreement upon such additional terms and conditions as the said Mayor Charles E. Robichaux deems advisable in his discretion.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 4 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet.

NAYS: 0 ABSTAIN: 1 - James A. “Jimmy” Fontenot ABSENT: 0

And the resolution was declared adopted on this 10th day of March 2025.

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**ANGELIQUE N. BREAUX, CITY CLERK CHARLES E. ROBICHAUX, MAYOR**

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* **CERTIFICATE**

I, **ANGELIQUE N. BREAUX**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on March 10, 2025, at which time a quorum was present and voting.

**BY:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **ANGELIQUE N. BREAUX, CITY CLERK CITY OF RAYNE**

The following resolution was offered by Lendell J. “Pete” Babineaux and seconded by Calise Michael Doucet and duly resolved and adopted on this 10th day of March 2025.

###### **RESOLUTION**

**A RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN**

**RELATIVE TO THE LOUISIANA COMMUNITY DEVELOPMENT**

**BLOCK GRANT PROGRAM**

**WHEREAS,** the City of Rayne intends to submit an application for funding under the Fiscal Year 2026-2027 Louisiana Community Development Block Grant; and

**WHEREAS,** the City is committed toward encouraging citizen participation in the planning, implementation and assessment of the Louisiana Community Development Block Grant Program; and

**WHEREAS,** the City desires to adopt a written procedure in order to be in compliance with Section 508 of the Housing and Community Development Act of 1974, as amended; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Aldermen of the City of Rayne do hereby approve and adopt the Citizen Participation Plan attached hereto and made part of this resolution in connection with the Fiscal Year 2026-2027 Louisiana Community Development Block Grant Program.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

And the resolution was declared adopted on this 10th day of March 2025.

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**ANGELIQUE N. BREAUX, CITY CLERK CHARLES E. ROBICHAUX, MAYOR**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*** **CERTIFICATE**

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**BY:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ANGELIQUE N. BREAUX, CITY CLERK**

**CITY OF RAYNE**

The following resolution was offered by James A. “Jimmy” Fontenot and seconded by Kenneth J. Guidry and duly resolved and adopted on this 10th day of March 2025.

###### **RESOLUTION**

**A RESOLUTION AUTHORIZING THE CITY OF RAYNE TO CONDUCT**

**A PUBLIC HEARING FOR THE CITY’S FISCAL YEAR 2026-2027**

**LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS,** the City of Rayne is interested in applying for a FY 2026-2027 Louisiana Community Development Block Grant; and

**WHEREAS,** the initial step in the application process is to allow for citizen participation by conducting a public hearing to share information regarding the Louisiana Office of Community Development program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the City of Rayne that Charles E. Robichaux, Mayor of said City of Rayne be, and is hereby empowered, authorized and directed to proceed with the conducting of a public hearing for the City of Rayne's FY 2026-2027 LCDBG program.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

And the resolution was declared adopted on this 10th day of March 2025.

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**ANGELIQUE N. BREAUX, CITY CLERK CHARLES E. ROBICHAUX, MAYOR**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*** **CERTIFICATE**

I, **ANGELIQUE N. BREAUX**, Clerk of the City of Rayne, do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Aldermen on March 10, 2025, at which time a quorum was present and voting.

**BY:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ANGELIQUE N. BREAUX, CITY CLERK**

**CITY OF RAYNE**

On a motion by Calise Michael Doucet and a second by Lendell J. “Pete” Babineaux the City of Rayne financials for February 2025 which included budget to actual comparisons on the major funds was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

Denise Underwood, chairman of the Historic Preservation Commission presented an update on past and future events for the Bernard Bertrand Museum.

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet a request by the Water Treatment to declare 1-Eureka NEC186 vacuum cleaner and 1-Brother fax machine as surplus was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Kenneth J. Guidry a request by City Hall to declare 1-SHARP EL-1197P calculator, 1-VICTOR 1560-4 calculator, 1-CASIO HR-150Tm calculator, 1-Dell keyboard, 1-Acer keyboard, 2-ZOSI model ZG1828D security cameras and 1-Xerox DocuMate 3125 scanner as surplus was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

Mayor Charles E. Robichaux announced there will be a planned city-wide electrical outage on Sunday, April 13, 2025 from 6:00am until 6:00pm to install a new breaker system.

On a motion by Kenneth J. Guidry and a second by Calise Michael Doucet a request authorizing the Mayor to purchase up to three additional units for the Police Department using funds derived from traffic enforcement income was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second from Calise Michael Doucet a request to consider a Street Drive request from Alpha Ape Athletics to be held on Saturday, April 26, 2025 from 8:00am to 4:00pm on Highway 90/Texas Avenue, Highway 90/Polk Street and Highway 90/Highway 35 was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Lendell J. “Pete” Babineaux the owner of 712 Bailey Ave – Edgar Rosales was given 30 days to complete clean-up of the property.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Brian Seth Mouton and a second by James A. “Jimmy” Fontenot the owner of 609 Holt Ave – Voorhies Bossier ETAL was given 90 days to demolish the home.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Lendell J. “Pete” Babineaux the confirmation of the appointment of Lee Seilhan as chairman of the Planning and Zoning Committee for 2025 was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by James A. “Jimmy” Fontenot and a second by Calise Michael Doucet a request by the Police Department to declare 1-2017 Chevrolet Tahoe, vin # 1GNLCDEC3HR282504, mileage 261,411 as surplus was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

On a motion by Calise Michael Doucet and a second by James A. “Jimmy” Fontenot a request by the Police Department to retire K9 Jester and transfer ownership from City of Rayne to Matthew Scott was accepted by the Council.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

The Engineer’s Report was presented by Tim Mader.

There being no further business to come before the Council, there was a motion by James A. “Jimmy” Fontenot that the meeting be adjourned, this was seconded by Calise Michael Doucet and carried.

YEAS: 5 - Brian Seth Mouton, Kenneth J. Guidry, Lendell J. “Pete” Babineaux, Calise Michael Doucet and James A. “Jimmy” Fontenot.

NAYS: 0 ABSTAIN: 0 ABSENT: 0

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**ANGELIQUE N. BREAUX, CITY CLERK** **CHARLES E. ROBICHAUX, MAYOR**